



East Rutherford Bureau of Fire Safety
312 Grove St, East Rutherford , NJ 07073
PHONE: (201)-728-9323
EMAIL: kbarnas@eastrutherfordnj.net

MOBILE FOOD TRUCK REQUIREMENTS

ADMINISTRATIVE REQUIREMENTS

- 1) The operator must obtain a Type 1 Permit (enclosed mobile food truck requiring a fixed suppression system)
- 2) Permits will not be granted unless a completed application and payment of the application fee is received by the Fire Marshal at least two weeks prior to the commencement of the event.
- 3) For the purposes of this policy, "completed application" shall include all information requested on the application form.
- 4) If the applicant is someone other than a representative of the property owner, a letter from the property owner authorizing the applicant to perform the permitted function is required to be included with the initial application.
- 5) The applicant shall specify and date/time requested for inspection on the application form. No permit will be issued until such time as an inspection is completed.

TECHNICAL REQUIREMENTS

- 1) A food truck utilizing a cooking operation that, by way of cooking method or type of cuisine, creates grease laden vapors, must be equipped with an exhaust hood and a kitchen hood fire suppression system
- 2) The suppression system must be inspected/tested within previous 6 months by a company possessing a valid NJ Division of Fire Safety Contractor Permit. The ventilation system shall be cleaned of any residue and reports shall be submitted to the Fire Marshal.
- 3) The truck must be equipped with a "K" type portable fire extinguisher, if the truck is equipped with deep fat fryers.
- 4) Propane cylinders must be inspected for rust, damage, dents, leaks, alterations.
- 5) Propane hoses, exposed portions, must be inspected for general condition and leaks.
- 6) Maximum propane tank size is 125 lbs. (300 gal wc). (There is no maximum amount per vehicle)
- 7) Propane containers and regulators must be installed on the outside of the vehicle, unless in a cabinet that is vapor tight to the inside of the vehicle, accessible only from outside the vehicle, and properly vented to the exterior of the vehicle.
- 8) Propane cylinders must be attached to the vehicle-they may not be free standing, even if properly secured
- 9) Propane cylinder valves, regulators, hoses, etc., must be protected from damage from physical impact, stones, mud, etc.
- 10) Regulators must be installed so that the pressure relief valve is pointing downward and the vent must be protected to prevent dirt, mud, etc., from entering the vent
- 11) The entire vehicle is subject to full inspection for all other applicable requirements provided for "premises" in accordance with NJ Uniform Fire Code, sub –chapter 3.

MOBILE FOOD TRUCKS SHALL COMPLY WITH ANY OTHER REQUIREMENTS OF THE 2015 IFC NJ EDITION
AS REQUIRED BY THE FIRE MARSHAL



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**APPLICATION FOR TYPE 1 / TYPE 1-A / OPEN FLAME PERMIT:
PROPANE STORAGE & USE FOR ITINERANT CARTS & TRUCK**

NAME OF LICENSED OWNER: _____

PHONE #: _____ EMAIL: _____

ADDRESS / CITY / ZIP: _____

TRUCK: _____ MOTORIZED CART: _____ PUSH CART: _____ OTHER: _____

LICENSE PLATE: _____ NAME OF FOOD TRUCK: _____

1.	COOKING CONDUCTED INSIDE TRUCK PRODUCING GREASE LADEN VAPORS	YES <input type="checkbox"/>	NO <input type="checkbox"/>
A.	Suppression system is required.	YES <input type="checkbox"/>	
B.	Test report for suppression system provided.	YES <input type="checkbox"/>	
C.	Cleaning reports provided: Kitchen Hood / Duct Work (Self Cleaning reports are OK)	YES <input type="checkbox"/>	
D.	Type 1 Permit required (New Jersey State Fire Code) - \$125.00 Fee		
Staff Action	<ul style="list-style-type: none">• Provide permit – \$54.00 FEE• Insert on permit - "TYPE 1 PERMIT – PERMANENT COOKING"		
2.	FLAMMABLE GAS TANKS INSTALLED ON TRUCK OR TOWED TRAILER	YES <input type="checkbox"/>	NO <input type="checkbox"/>
A.	Tank size (in pounds): _____ lb # of Tanks: _____		
B.	Letter required from license plumber stating: 1. Flammable gas supply installed up to code 2. Flammable gas supply maintained to code	YES <input type="checkbox"/>	
C.	Type 1-A NEW JERSEY FIRE CODE - \$54.00 Fee		
Staff Action	<ul style="list-style-type: none">• Provide permit - \$54.00 FEE• Insert on permit – "TYPE 1-A PERMIT- USE OF FLAMMABLE GAS"		
3.	FOOD TRUCK VENDOR REQUESTING APPROVAL TO OPERATE A FREE STANDING GRILL OUTSIDE OF THE TRUCK OR ON A TOWED TRAILER	YES <input type="checkbox"/>	NO <input type="checkbox"/>
A.	Open flame permit required - \$54.00 Fee	YES <input type="checkbox"/>	
B.	Grill must be barricaded to prevent the public from coming in contact with the hot surface		
Staff Action	<ul style="list-style-type: none">• Provide permit - \$54.00 Fee• Insert on permit – "OPEN FLAME PERMIT APPROVED – FREE STANDING GRILL OR"		
4.	FOOD TRUCK WITH NO COOKING // NO FLAMMABLE GAS SUPPLY		
Staff Action	<ul style="list-style-type: none">• Provide Permit – NO FEE• Insert on Permit – "NO FLAMMABLE GAS. NO FEE"		

*ALL PAYMENTS MUST BE PAID WITH CASH OR CHECK MADE OUT TO "BOROUGH OF EAST RUTHERFORD FIRE SAFETY"
" [THIS FEE MUST BE PAID PRIOR TO THE EVENT]

SIGNATURE

DATE