

##### Borough of East Rutherford

1 Everett Place East Rutherford, New Jersey 07073

201-933-3444 Fax: 201-933-6111 www.eastrutherfordnj.net

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2023 East Rutherford Fall Festival

Hello,

Thank you for your interest in the East Rutherford Annual Fall Festival. The 2023 Festival will be held October 6th, 7th, 8th on Park Avenue in East Rutherford.

The 3-day event will include children's activities and attractions, food trucks/stands, beer garden, live music, and vendors. The Car Show will take place on Sunday on Railroad Av.  Every year we have had an amazing turn out with thousands of patrons looking forward to the next event!

We are currently looking for vendors (food, craft, services, etc) and sponsors. Please see pages attached for applications and pricing details.

Please keep in mind before applying:

* We do not provide any power source ( you will need to bring your own generators and lights) If this is an issue please let us know, we have had vendors in the past rent generators/lights together- we are happy to put you in touch!
* If you are a truck/trailer once you are set up you are there for the weekend- we cannot have trucks moving in and out during the weekend.
* You are responsible to bring your own tent, chairs, and tables.

 If you have any questions, feel free to contact us via email at er.recreationevents@gmail.com.

**Payment information will be sent as soon as your application is approved.**

We would love your support and participation to make this year even better than last! Please join, give back, and make a difference in East Rutherford.

 Thank you

Evelyn Samtak

Director of E.R. Recreation Events

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**East Rutherford 2023 Fall Festival Application**

NO Subletting of spots allowed

**General information Business**

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mailing Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Sales Tax Number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Indicate State and # (ex. NJ/NY/PA)

BusinessPhone\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Contact Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Cell/Home Phone \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Website \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Payment information**

One price for all 3 days for ONE 10x10 spot

Please select option that applies:

☐Food-Non-Resident (3-Day) $400

☐Food-Non-Resident (Daily) @ $200 x \_\_\_\_\_ days. Total $ \_\_\_\_\_\_

☐Merchandise- Non-Resident (3-Day) $300

☐Merchandise-Non-Resident (Daily) @ $150 x \_\_\_\_\_ days. Total $ \_\_\_\_\_\_

☐All Vendors-Resident (3-Day) $200

☐All Vendors-Resident (Daily) @ $100 x \_\_\_\_\_ days. Total $ \_\_\_\_\_\_

**Total Amount of Space needed:**

☐10x10

☐Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Type of Set up:**

☐ Tent / Table set up

☐ Truck/Trailer ● please indicate which side your service window is on Right/Left ● Please indicate where your generator is located (if applicable) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Additional information

Merchandise description (This info will be used for publicity, booth placement, and exhibitor lists) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_



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Fall Festival Vendor Application

Due Date: August 1, 2023

Event Details:

Located on Park Avenue in East Rutherford

Friday, October 6th– 5:00 PM – 9:00 PM

Saturday, October 7th –12:00 PM – 9:00 PM

Sunday, October 8th – 1:00 PM – 7:00 PM

Pricing includes one 10x10 spot (you must provide your own table, tent, chairs, etc). If you require more than a 10x10 space, you must pay for an additional space. Please indicate on the application how much space you require.

Daily rate is indicated below, we are giving you a free day if you participate for the entire weekend!

\*\*All food vendors will also need to complete a temporary food permit application and a type 1 cooking permit if applicable- payment will be to the town of East Rutherford.

|  |  |  |
| --- | --- | --- |
|  | 3-Day | Daily |
| Merchandise/Service Vendor - Non-Resident | $200 | $150 |
| Food Vendor/Truck - Resident | $400 | $200 |
| East Rutherford Resident (Food/Merchandise) | $200 | $100 |

Please email your application to [er.recreationevents@gmail.com](mailto:er.recreationevents@gmail.com). Once you are approved, we will send you details on payment information.

Questions?

Email: [er.recreationevents@gmail.com](mailto:er.recreationevents@gmail.com)

Evelyn Samtak – Director of Events