

**MINUTES OF THE BOROUGH OF EAST RUTHERFORD
MAYOR & COUNCIL
WORK MEETING HELD ON
JANUARY 17, 2017**

WORK MEETING WAS CALLED TO ORDER BY MAYOR CASSELLA AT 6:06PM. FLAG SALUTE WAS HELD AND THE FOLLOWING OPEN PUBLIC MEETING STATEMENT WAS READ:

This meeting is a Work Meeting of the Mayor and Council of the Borough of East Rutherford and is called pursuant to the provisions of the Open Public Meetings Law. This meeting was transmitted to the three newspapers listed below on January 3, 2017, posted on the bulletin board at the Municipal Building and has remained continuously posted as the required notices under the Statute. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk.

The Herald News

The Record

The Bergenite

ROLL CALL:

Councilmember	Present	Absent
Lahullier	X	
Perry		X
Stallone	X	
Ravettine	X	
Cronk	X	
Sorbera	X	

Also present were Borough Clerk Danielle Lorenc, Attorney Gerald Salerno and Engineer Glenn Beckmeyer

Mayor Cassella submitted the following requests for approval:

- Faust School requests use of Riggin Field for Field Day and 8th Grade Picnic
Grades 5&6 on May 23, 2017 (rain date May 25)
Grades 7&8 on May 24, 2017 (rain date May 26)
8th grade picnic on June 5, 2017 (rain date June 6)

Moved: Councilman Stallone
Second: Councilman Ravettine
Roll Call: All present voted ayes

- Knights of Columbus request approval to solicit for funds on May 5, May 6 and May 7 from 9AM to 6PM at Hackensack/Paterson, Hackensack/Hoboken and Lowes entryway. Final approval must be obtained from Bergen County:

Moved: Councilman Stallone
Second: Councilman Ravettine
Roll Call: All present voted ayes

- Project Graduation ad book and Becton play ad book – a motion was made to purchase the same as last year:

Moved: Councilman Stallone
Second: Councilman Lahullier
Roll Call: All present voted ayes

COMMITTEE REPORTS

RECREATION – COUNCILMAN CRONK

Councilman Cronk submitted the following requisitions for approval:

Little League	\$6,808.00
ER/Carlstadt Babe Ruth	\$2,175.00

Moved: Councilman Cronk
Second: Councilman Stallone
Roll Call: All present voted ayes

Councilman Cronk stated that he attended both board meetings to introduce himself.

Moved: Councilman Lahullier
Second: Councilman Sorbera
Roll Call: All present voted ayes

William Jones \$1,250.00

Moved: Councilman Lahullier
Second: Councilman Stallone
Roll Call: All present voted ayes

Councilman Lahullier submitted the following names to be reappointed as inspectors for the Fire Marshalls office for 2017:

Colin Swift, Jr.
Steven Lahullier
John Robak

Moved: Councilman Lahullier
Second: Councilman Stallone
Roll Call: All present voted aye
*Councilman Lahullier abstained on Steven Lahullier

Councilman Lahullier stated that the yearend report from the Fire Marshall's office was included in the packets.

Councilman Lahullier stated that he received two quotes from Industrial Electric - \$960 for baseboard heating and \$1,264 for a heater. He is looking to get additional quotes.

Councilman Lahullier requested an executive session for litigation and property acquisition. Councilman Stallone also requested an executive session.

ENGINEER'S REPORT – GLENN BECKMEYER

Engineer Beckmeyer submitted Application #5 from Smith Soudy in the amount of \$178,862.90 for the 2013 Roadway Improvement Program:

Moved: Councilman Lahullier
Second: Councilman Stallone
Roll Call: All present voted ayes
*Contingent all paperwork is submitted

Engineer Beckmeyer submitted Application #3 from Smith Soudy in the amount of \$34,815.96 for the 2015 Roadway Improvement Program:

Moved: Councilman Lahullier
Second: Councilman Ravettine
Roll Call: All present voted ayes
*Contingent all paperwork is submitted

Councilman Ravettine asked if we require maintenance bonds on bid projects. Engineer Beckmeyer stated yes. A brief discussion was held on the requirements.

Mayor Cassella stated that the landscaping bid has expired and asked for a motion to authorize the Engineer to go out to bid. He suggests that it go out to bid soon so it can be awarded before the spring. It was asked that any comments or additions be given to Engineer Beckmeyer before the bid package is complete.

Moved: Councilman Stallone
Second: Councilman Ravettine
Roll Call: All present voted ayes

ATTORNEY'S REPORT – GERALD SALERNO

Attorney Salerno stated that his report will be given in Executive Session as there are legal issues.

DPW/RECYCLING/VEHICLE MAINT – COUNCILMAN RAVETTINE

Councilman Ravettine requested an Executive Session for personnel.

Councilman Ravettine stated that there is a large tree on Orchard Street that the DPW does not have the ability to get the trunk down. They are currently getting prices to have it lowered. He made a motion to bring in a company at a price not to exceed \$500.00:

Moved: Councilman Ravettine
Second: Councilman Stallone
Roll Call: All present voted ayes

Councilman Ravettine stated that the cost of a new Toro would be approximately \$28,000. Rather than purchase a new one he has received a quote in the amount of \$4,685.54 to send out the one we currently own and restore it. Hopefully we can get another ten years out of it. He asked for this approval:

Moved: Councilman Ravettine
Second: Councilman Stallone
Roll Call: All present voted ayes

Councilman Ravettine stated that the DPW has two vehicles that they are no longer using and submitted the following resolution to allow the Clerk to auction them off:

Resolution #39 - 2017
Authorizing Disposal of Surplus Property

WHEREAS, the Borough of East Rutherford, County of Bergen is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the Borough is desirous of selling said surplus property in an “as is” condition without express or implied warranties.

NOW THEREFORE, be it RESOLVED by the Mayor and Council of the Borough of East Rutherford, County of Bergen, as follows:

(1) The sale of the surplus property shall be conducted through GovDeals pursuant to State Contract A-70967/T2581 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with GovDeals is available online at govdeals.com and also available from the Borough of East Rutherford.

(2) The sale will be conducted online and the address of the auction site is govdeals.com.

(3) The sale is being conducted pursuant to Local Finance Notice 2008-9.

(4) A list of the surplus property to be sold is as follows:

2001 Dodge Ram	VIN#3B7KF26Z11M563534
2001 MadVac 101D 3 Wheel	VIN#20012927

Be advised that no borough property including vehicles shall be listed for sale without prior approval of the Municipal Clerk.

(5) The surplus property as identified shall be sold in an “as-is” condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.

(6) The Borough of East Rutherford reserves the right to accept or reject any bid submitted.

Moved: Councilman Ravettine
Second: Councilman Lahullier
Roll Call: All present voted ayes

Councilman Ravettine said the DPW is currently reworking old pickup trucks so we don't have to order new ones at this time. He also announced the mason body and pickup truck ordered last year were delivered. Councilman Ravettine questioned the sweeper currently up on GovDeals.

Councilman Ravettine asked that the shrubs around the cannon at borough Hall Park be removed to expose more of the cannon. The Council agreed.

FINANCE/TECHNOLOGY/BLDG DEPT – COUNCILMAN SORBERA

Councilman Sorbera stated that he met with the CFO and Mayor Casella regarding the budget. They are trying to streamline the process and make things better. He will also ask that everyone review their spending reports.

Councilman Sorbera stated that he also met with the Construction Official regarding the Building Department.

As far as IT, Councilman Sorbera states that he spoke to Virtual Town Pages regarding our website and we will continue to work on updates.

A meeting will be set up with Chief Minda and Francis Joseph regarding the LEPC.

Councilman Sorbera stated that he and Councilman Cronk attended a NJ League of Municipalities seminar and it was very informative.

Mayor Cassella asked for a motion to adjourn into Executive Session at 6:45PM:

EXECUTIVE SESSION

WHEREAS, the “Open Public Meetings Act” requires that a public body adopt a resolution at an open meeting before going into Closed Session to discuss a matter which excludes the public as permitted under Section 7b;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council will hold a closed meeting at 6:45PM on Tuesday, January 17, 2017 in Borough Hall to discuss the following matters:

1. Personnel
2. Property Acquisition
3. Legal Issues

WHEREAS, minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of East Rutherford that the public be excluded from this portion of the meeting.

Moved: Councilman Lahullier
Second: Councilman Stallone
Roll Call: All present voted ayes

EXECUTIVE SESSION

Mayor Cassella asked for a motion to close the Executive Session and reopen the work meeting at 7:54PM:

Moved: Councilman Ravettine
Second: Councilman Lahullier
Roll Call: All present voted ayes

Mayor Cassella asked for a motion to adjourn the Work Meeting at 7:55PM:

Moved: Councilman Ravettine
Second: Councilman Lahullier
Roll Call: All present voted ayes

A handwritten signature in cursive script, appearing to read "Danielle Lorenc".

Danielle Lorenc, RMC