

**MINUTES OF THE BOROUGH OF EAST RUTHERFORD
MAYOR & COUNCIL
WORK MEETING HELD ON
APRIL 17, 2018
AT 117 STANLEY STREET**

WORK MEETING WAS CALLED TO ORDER BY MAYOR CASSELLA AT 6:16PM. FLAG SALUTE WAS HELD AND THE FOLLOWING OPEN PUBLIC MEETING STATEMENT WAS READ:

This meeting is a Work Meeting of the Mayor and Council of the Borough of East Rutherford and is called pursuant to the provisions of the Open Public Meetings Law. This meeting was transmitted to the two newspapers listed below on January 2, 2018, posted on the bulletin board at the Municipal Building and has remained continuously posted as the required notices under the Statute. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk.

The Herald News

The Record

ROLL CALL:

Councilmember	Present	Absent
Lahullier	X	
Perry		X
Stallone	X	
Ravettine	X	
Cronk	X	
Sorbera	X	

Also present was Borough Clerk Danielle Lorenc, Attorney Gerald Salerno and Engineer Glenn Beckmeyer

COMMITTEE REPORTS

Finance/Technology/Building Dept. – Councilman Sorbera
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Councilman Sorbera distributed the spending reports to the Council. He also received a draft agreement from Attorney Allen for the Shared Services Building Department, which he is currently reviewing. Copies will then be distributed to the Council for review.

DPW/Recycling/Vehicle Maintenance – Councilman Ravettine
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Councilman Ravettine stated that the person hired for the full time position at the DPW last month was offered another job. He is currently looking for a replacement. In the meantime he put forward the names of Aaron DeRosa and Cory Graw to serve as temporary summer help at the DPW. They will start in May however they will finish their employment earlier.

Moved: Councilman Ravettine
Second: Councilman Stallone
Roll Call: All present voted aye

Fire Department/Squad/PW&UC – Councilman Lahullier
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Councilman Lahullier submitted the following requisitions for approval:

Sutphen	\$22,171.08
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Moved: Councilman Lahullier
Second: Councilman Sorbera
Roll Call: All present voted aye

Clarion	\$1,370.45
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Moved: Councilman Lahullier
Second: Councilman Stallone
Roll Call: All present voted aye

Door Works, Inc.	\$1,283.00
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Moved: Councilman Lahullier
Second: Councilman Stallone
Roll Call: All present voted aye

Trane \$2,332.00

Moved: Councilman Lahullier
Second: Councilman Stallone
Roll Call: All present voted aye

Councilman Lahullier stated that John Hansen received a request from ETS to use Riggin Field for football clinics. This is not a borough run program. No action was taken.

Recreation – Councilman Cronk

Councilman Cronk submitted the following requisitions for approval:

Becton Regional	\$458,396.42
ER Board of Education	\$1,314,679.92

Moved: Councilman Cronk
Second: Councilman Lahullier
Roll Call: All present voted aye

Councilman Cronk stated that there has been a lot of damage to the fields and bathrooms. Paul DeRosa asked how we could stop this. Mayor Cassella said that any damage should come off of their budgets. After discussion, it was said that the adults should be in charge of inspection and monitoring of the bathrooms and be held accountable.

Councilman Cronk submitted a request from Babe Ruth for use of the DPW parking lot on May 19th from 9-3 for a fundraising car wash:

Moved: Councilman Cronk
Second: Councilman Ravettine
Roll Call: All present voted aye

Councilman Cronk stated that the 8th Grade Committee is requesting an inflatable during their class picnic. The Council agreed that this is not a good idea as well as an insurance issue.

Councilman Cronk asked what the final outcome was on the request of ETS for use of the field. The Council did not approve this.

Police/Court – Councilman Stallone

Councilman Stallone submitted the following requisitions for approval:

Cross Match	\$1,939.30
Gold Type	\$3,975.00
Cody Computer	\$10,095.45

Moved: Councilman Stallone
Second: Councilman Sorbera
Roll Call: All present voted aye

Councilman Stallone requested an Executive Session for personnel and contract negotiations.

Councilman Cronk submitted the request from St Joseph's Church for use of St. Joseph's Park on five Sundays:

Moved: Councilman Cronk
Second: Councilman Stallone
Roll Call: All present voted aye

Attorney's Report – Attorney Gerald Salerno

Attorney Salerno stated that he has to add a resolution to the agenda tonight to enter into a Shared Service agreement with the Bergen County for the Carlton Avenue paving project. He received all the information late this afternoon.

Attorney Salerno requested an Executive Session for litigation.

Engineer's Report – Glenn Beckmeyer

Engineer Beckmeyer submitted the following applications for approval:

Application #5 for the 2015 Road Program from Smith Soudy in the amount of \$171,681.26

Moved: Councilman Ravettine
Second: Councilman Sorbera
Roll Call: All present voted aye

Application #2 for the 2015 Road Program – Orchard Street from Smith Soudy in the amount of \$55,678.55

Moved: Councilman Ravettine
Second: Councilman Lahullier
Roll Call: All present voted aye

Engineer Beckmeyer reported on the following:

- Met with the County again regarding the Carlton Avenue Project
- There are lighting issues at the parking lot on Hackensack Street as well as the 2 Carlton Avenue Park. The Council asked him to get pricing on putting up lights at the Hackensack Street lot that could be put on timers. He will also get pricing on solar lighting for the Carlton Avenue Park.
- The owner of BJ's agreed to pay for the trucking costs for the Route 17 drainage project. Attorney Salerno is working on preparing a draft agreement.
- Met with the new NJSEA Director to discuss flooding issues. They agreed to possibly look into a joint grant application in the future.

Councilman Ravettine stated there were no responses to the RFQ for grant writer. He asked Engineer Beckmeyer to do a letter of intent for the Open Space Application. We could put in for the turf at Riggin Field this year and McKenzie next year.

Mayor Cassella asked for a motion to adjourn into Executive Session at 7:03PM:

EXECUTIVE SESSION RESOLUTION

WHEREAS, the "Open Public Meetings Act" requires that a public body adopt a resolution at an open meeting before going into Closed Session to discuss a matter which excludes the public as permitted under Section 7b;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council will hold a closed meeting at 7:03 p.m. on Tuesday, April 17, 2018 at 117 Stanley Street to discuss the following matters:

1. Personnel
2. Litigation
3. Contract Negotiations

WHEREAS, minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of East Rutherford that the public be excluded from this portion of the meeting.

Moved: Councilman Lahullier
Second: Councilman Stallone
Roll Call: All present voted aye

EXECUTIVE SESSION

Mayor Cassella asked for a motion to adjourn the Executive Session at 7:41PM and reopen the Work Meeting:

Moved: Councilman Lahullier
Second: Councilman Stallone
Roll Call: All present voted aye

Mayor Cassella asked for a motion to adjourn the Work Meeting at 7:42PM:

Moved: Councilman Sorbera
Second: Councilman Stallone
Roll Call: All present voted aye

A handwritten signature in black ink, appearing to read "Danielle Lorenc". The signature is fluid and cursive, with a large initial "D" and "L".

Danielle Lorenc, RMC