

**MINUTES OF THE BOROUGH OF EAST RUTHERFORD
MAYOR & COUNCIL
WORK MEETING HELD ON
MAY 15, 2018
AT 117 STANLEY STREET**

WORK MEETING WAS CALLED TO ORDER BY MAYOR CASSELLA AT 6:13PM. FLAG SALUTE WAS HELD AND THE FOLLOWING OPEN PUBLIC MEETING STATEMENT WAS READ:

This meeting is a Work Meeting of the Mayor and Council of the Borough of East Rutherford and is called pursuant to the provisions of the Open Public Meetings Law. This meeting was transmitted to the two newspapers listed below on January 2, 2018, posted on the bulletin board at the Municipal Building and has remained continuously posted as the required notices under the Statute. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk.

The Herald News

The Record

ROLL CALL:

Councilmember	Present	Absent
Lahullier	X	
Perry		X
Stallone		X
Ravettine	X	
Cronk	X	
Sorbera	X	

Also present was Borough Clerk Danielle Lorenc, Attorney Gerald Salerno and Engineer Glenn Beckmeyer

Mayor Cassella stated that the public hearing for the 2018 Municipal Budget was scheduled for 6:00PM. He asked for a motion to open the hearing to the citizen's on the budget:

Moved: Councilman Lahullier

Second: Councilman Sorbera

Roll Call: All present voted aye

Mayor Cassella asked if any citizen wished to be heard on the 2018 Municipal Budget. There was no response

Mayor Cassella asked for a motion to close the citizen's hearing on the 2018 Municipal Budget:

Moved: Councilman Lahullier

Second: Councilman Sorbera

Roll Call: All present voted aye

Mayor Cassella stated that a budget amendment was necessary and submitted Resolution #71 – 2018 to amend the 2018 Municipal Budget:

**BOROUGH OF EAST RUTHERFORD
RESOLUTION #71 - 2018 TO AMEND BUDGET**

WHEREAS, the local municipal budget for the year 2018 was approved on the 20th day of March, 2018.
 WHEREAS, the public hearing on said budget was held as advertised, and
 WHEREAS, it is desired to amend said approved budget, now
 THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of East Rutherford, County of Bergen,
 the following amendments to the approved budget of 2018 be made:

Recorded Vote (INSERT LAST NAMES)	Ayes: Lahullier Sorbera Cronk Ravettine	Nays: 0	Abstained: 0 Absent: Perry Stallone
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	FROM Introduced/Approved Budget	TO Budget Amendment #1
<u>ANTICIPATED REVENUES:</u>		
Amount to be Raised by Taxes for Support of Municipal Budget		
Local Tax for Municipal Purposes including Reserve for Uncollected Taxes	\$ 10,626,271.39	\$ 10,416,171.39
Total Amount to be Raised by Taxes for Support of Municipal Budget	11,315,304.70	11,105,204.70
Total General Revenue	<u>\$ 25,601,086.15</u>	<u>\$ 25,390,986.15</u>
<u>GENERAL APPROPRIATIONS:</u>		
Operations -within "CAPS"		
Insurance		
Net Group Insurance Plan for Employees	\$ 2,613,400.00	\$ 2,598,400.00
Health Benefit Waiver	-	15,000.00
Total Operations within "CAPS"	16,628,775.00	16,628,775.00
Capital Improvements - Excluded from "CAPS"		
Capital Improvement Fund	350,000.00	239,900.00
Total Capital Improvements - Excluded from "CAPS"	350,000.00	239,900.00
Total General Appropriations for Municipal Purposes Excluded from "CAPS"	6,111,671.93	6,001,571.93
Subtotal General Appropriations	25,026,086.15	24,915,986.15
Reserve for Uncollected Taxes	575,000.00	475,000.00
Total General Appropriations	<u>\$ 25,601,086.15</u>	<u>\$ 25,390,986.15</u>

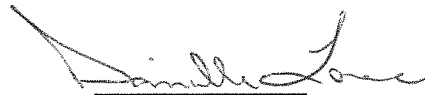
BE IT FURTHER RESOLVED, that two certified copies of this resolution be filed forthwith in the Office of the Director of Local Government Services for their certification of the municipal budget so amended.

The budget amendment will be published in the Record in the issue of May 25, 2018.

A hearing on the budget amendment will be held at 117 Stanley Street on June 19, 2018 at 6:00 o'clock P.M. at which time and place objections to said Budget Amendment may be presented by taxpayers or other interested persons.

It is hereby certified that this is a true copy of a resolution amending the budget, adopted by the Governing Body on the 15th day of May, 2018.

Certified by me
May 15, 2018


Borough Clerk

Moved: Councilman Lahullier
Second: Councilman Sorbera
Roll Call: Ayes – Lahullier, Sorbera, Ravettine, Cronk
Absent – Perry, Stallone

Mayor Cassella submitted requests for donations from the Wildcat Competition Cheering Team as well as the Wildcats Track Booster Club. A motion was made to donate \$500 to each:

Moved: Councilman Lahullier
Second: Councilman Ravettine
Roll Call: All present voted aye

COMMITTEE REPORTS

Recreation/Bd of Education – Councilman Cronk

Councilman Cronk submitted the following requisitions for approval:

East Rutherford Board of Education	\$1,314,679.92
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Moved: Councilman Cronk
Second: Councilman Lahullier
Roll Call: All present voted aye

Carlstadt/ER Regional Board of Education	\$458,396.42
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Moved: Councilman Cronk
Second: Councilman Lahullier
Roll Call: All present voted aye

Basketball expenses	\$3,120.00
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Moved: Councilman Cronk
Second: Councilman Lahullier
Roll Call: All present voted aye

DMK Apparel	\$4,826.75
ER Little League expenses	\$4,844.32

Moved: Councilman Cronk
Second: Councilman Ravettine
Roll Call: All present voted aye

Carlstadt/ER Babe Ruth	\$3,127.00
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Moved: Councilman Cronk
Second: Councilman Sorbera
Roll Call: All present voted aye

Fire Dept/Emergency Squad/PW&UC – Councilman Lahullier
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Councilman Lahullier received two quotes to upgrade the PA system at the Civic Center however they are not similar. He turned them over to Paul DeRosa to get more information.

Councilman Lahullier submitted the following requisitions for approval:

Linoleum Sales	\$3,000.00
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Moved: Councilman Lahullier
Second: Councilman Sorbera
Roll Call: All present voted aye

Environmental Climate Control	\$33,325.25
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Moved: Councilman Lahullier
Second: Councilman Ravettine
Roll Call: All present voted aye

Air Control, Inc.	\$20,103.31
Air Control, Inc.	\$ 4,800.00

Moved: Councilman Lahullier
Second: Councilman Cronk
Roll Call: All present voted aye

Sutphen East	\$3,053.37
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Moved: Councilman Lahullier
Second: Councilman Sorbera
Roll Call: All present voted aye

Lombardy Door	\$1,360.00
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Moved: Councilman Lahullier
Second: Councilman Sorbera
Roll Call: All present voted aye

McKenzie Plumbing	\$1,588.16
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Moved: Councilman Lahullier
Second: Councilman Sorbera
Roll Call: All present voted aye

Environmental Climate Control \$1,267.29

Moved: Councilman Lahullier
Second: Councilman Cronk
Roll Call: All present voted aye

Door Works, Inc. \$1,283.00

Moved: Councilman Lahullier
Second: Councilman Sorbera
Roll Call: All present voted aye

Michael Izzo \$3,850.00

Moved: Councilman Lahullier
Second: Councilman Cronk
Roll Call: All present voted aye

Office Concepts \$1,370.45

Moved: Councilman Lahullier
Second: Councilman Ravettine
Roll Call: All present voted aye

Reid Sod Farms \$1,440.00

Moved: Councilman Lahullier
Second: Councilman Ravettine
Roll Call: All present voted aye

Trane \$2,332.00

Moved: Councilman Lahullier
Second: Councilman Cronk
Roll Call: All present voted aye

Councilman Lahullier requested an Executive Session for litigation.

DPW/Recycling/Vehicle Maintenance – Councilman Ravettine

Councilman Ravettine submitted the following requisitions for approval:

Patch It Kit \$2,603.20

Moved: Councilman Ravettine
Second: Councilman Lahullier
Roll Call: All present voted aye

Franks Truck Center \$2,953.01

Moved: Councilman Ravettine
Second: Councilman Sorbera
Roll Call: All present voted aye

Bergen County Co-op \$3,876.00

Moved: Councilman Ravettine
Second: Councilman Sorbera
Roll Call: All present voted aye

Councilman Ravettine submitted the following resolutions for approval – there is no cost to the borough unless these services are used:

RESOLUTION #77 - 2018

WHEREAS, the County of Bergen owns certain equipment, including a 2006 Elgin/Pelican 3 wheel broom sweeper (“Street Sweeper”); and

WHEREAS, subject to the operational needs of the County, the County seeks to make the Street Sweeper available to the municipalities within Bergen County for short term use; and

WHEREAS, the Borough of East Rutherford wishes ensure its ability to rent the Street Sweeper from the County for use on the East Rutherford roads when needed; and

WHEREAS, the County of Bergen and the Borough of East Rutherford have determined that by entering into a Shared Services Agreement governing the terms for renting the County’s Street Sweeper in advance of the Borough’s need to utilize the Street Sweeper, the parties will be able to facilitate the prompt availability of the Street Sweeper at such time as East Rutherford has a need to utilize it;

WHEREAS, the Agreement is established in accordance with the Uniform Shared Services and Consolidation Act, P.L.2007, c.63 (N.J.S.A. 40A:65-1, *et seq.*).

NOW, THEREFORE, BE IT RESOLVED, that the Borough of East Rutherford agrees to perform in accordance with the provisions, terms and conditions set forth in the Agreement with the County of Bergen.

Moved: Councilman Ravettine
Second: Councilman Sorbera
Roll Call: All present voted aye

RESOLUTION #78 - 2018

WHEREAS, the Borough of East Rutherford has need of maintenance and repair services for its vehicles; and

WHEREAS, the County of Bergen has the personnel and equipment necessary to provide vehicle maintenance and repair services for the Borough of East Rutherford; and

WHEREAS, the Borough of East Rutherford wishes to enter into an agreement with the County of Bergen whereby the County would provide the Borough of East Rutherford vehicle maintenance and repair services on an as-needed basis to supplement services provided by the Borough of East Rutherford personnel or vendor(s); and

WHEREAS, the Uniform Shared Services and Consolidation Act (N.J.S.A. 40A:65-1 et seq.) promotes the broad use of shared services as a technique to reduce local expenses funded by property tax payers; and

WHEREAS, the Uniform Shared Services and Consolidation Act (N.J.S.A. 40A:65-1 et seq.) allows for any local unit to enter into an agreement with any other local unit or units to provide or receive any services that each local participating in the Agreement is empowered to provide or receive within its own jurisdiction, as set forth in N.J.S.A. 40A:65-7(4); and

WHEREAS, pursuant to N.J.S.A. 40A:65-5, the County of Bergen and the Borough of East Rutherford have each adopted resolutions authorizing entry into this Agreement,

NOW, THEREFORE, BE IT RESOLVED, that the Borough of East Rutherford agrees to perform in accordance with the provisions, terms and conditions set forth in the Agreement with the County of Bergen.

Moved: Councilman Ravettine
Second: Councilman Sorbera
Roll Call: All present voted aye

Finance/Technology/Bldg Dept – Councilman Sorbera

Councilman Sorbera stated that the April spending report was in the packets. He highlighted some of the line items that are running higher than last year. He would also like any requisitions that are over \$1,500 be approved by the Council prior to the items being purchased.

In Councilman Stallone's absence, Councilman Sorbera made a motion to authorize the Clerk to certify six names on the police officer list:

Moved: Councilman Sorbera
Second: Councilman Lahullier
Roll Call: All present voted aye

Councilman Sorbera made a motion to have Dart Computer work with the Clerk on upgrading the borough's email system for better retention. The cost is \$120 per email and will not exceed \$3,000 total:

Moved: Councilman Sorbera
Second: Councilman Cronk
Roll Call: All present voted aye

Councilman Ravettine submitted the following names to be hired as summer help at the DPW. The will work from now until August/September:

Noel Quinones
Darius Seda
Anthony Argento
Joseph Peraino
Frank Grabowski
Matthew Gonzalez

Moved: Councilman Ravettine
Second: Councilman Lahullier
Roll Call: All present voted aye

Councilman Cronk submitted the following hires for the Summer Recreation Program:

Camp Director	Maureen Kochinski	\$350 per week
Assistant Director	Christopher Gliwa	\$50 per day
Chief Counselor	Fernanda Cavallo	\$45 per day
Head Counselors	Crystal Arendas	\$40 per day
	Patrick Cao	\$40 per day
	Diana Coyotl	\$40 per day
	Beth Zawatsky	\$40 per day

Moved: Councilman Cronk
Second: Councilman Lahullier
Roll Call: All present voted aye

Engineer's Report – Glenn Beckmeyer

Engineer Beckmeyer stated that he did not have a report for tonight.

Councilman Lahullier asked him about the Carlton Avenue project and he stated that everything is currently at the DOT and he is awaiting their response.

Attorney's Report – Gerald Salerno

Attorney Salerno discussed the following:

1. He stated that he is still working on the Developers Agreement with the County for the Carlton Avenue project.
2. The YMCA put up signage that was requested by the Authority however it was not approved by the town. He will have them put their request in writing
3. The entertainment license request for Brothers BBQ was dropped at this time because the business has closed
4. He is still researching the Liberty Commons Developers Agreement. No one seems to have a copy of Schedule "C". Engineer Beckmeyer is researching this as well.
5. Requested an executive session for litigation & contract negotiations

Mayor Cassella asked for a motion to adjourn into Executive Session at 7:15PM:

EXECUTIVE SESSION RESOLUTION

WHEREAS, the “Open Public Meetings Act” requires that a public body adopt a resolution at an open meeting before going into Closed Session to discuss a matter which excludes the public as permitted under Section 7b;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council will hold a closed meeting at 7:15 p.m. on Tuesday, May 15, 2018 at 117 Stanley Street to discuss the following matters:

1. Litigation
2. Contract Negotiations

WHEREAS, minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of East Rutherford that the public be excluded from this portion of the meeting.

Moved: Councilman Lahullier
Second: Councilman Ravettine
Roll Call: All present voted aye


EXECUTIVE SESSION

Mayor Cassella asked for a motion to adjourn the Executive Session at 7:35PM:

Moved: Councilman Lahullier
Second: Councilman Ravettine
Roll Call: All present voted aye

Mayor Cassella asked for a motion to adjourn the Work Meeting at 7:35PM:

Moved: Councilman Lahullier
Second: Councilman Ravettine
Roll Call: All present voted aye



Danielle Lorenc, RMC